

|                                            |                                                                                                                                                                                                                                               |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Unit Title</b>                          | <b>Working within the Private Security Industry</b>                                                                                                                                                                                           |
| <b>Ofqual unit reference number (code)</b> | <b>K/506/7176</b>                                                                                                                                                                                                                             |
| <b>Organisation Reference</b>              | <b>WPSI</b>                                                                                                                                                                                                                                   |
| <b>Unit Level</b>                          | <b>Two</b>                                                                                                                                                                                                                                    |
| <b>Unit Sub Level</b>                      | <b>None</b>                                                                                                                                                                                                                                   |
| <b>GLH</b>                                 | <b>1</b>                                                                                                                                                                                                                                      |
| <b>Unit Credit Value</b>                   | <b>1</b>                                                                                                                                                                                                                                      |
| <b>Sector Subject Areas</b>                | <b>1.4 Public Services</b>                                                                                                                                                                                                                    |
| <b>Unit Grading Structure</b>              | <b>PASS</b>                                                                                                                                                                                                                                   |
| <b>Availability</b>                        | <b>Restricted</b>                                                                                                                                                                                                                             |
| <b>Restricted Organisations</b>            | <b>BIIAB<br/>City and Guilds of London Institute<br/>Highfield Awarding Body for Compliance<br/>Industry Qualifications<br/>Laser Learning Awards<br/>NOCN<br/>Pearson Education Ltd<br/>Scottish Qualifications Authority trading as SQA</b> |
| <b>Assessment Guidance</b>                 | <b>This unit must be assessed according to the SIA's <i>Introduction to Learning Leading Towards Licence-linked Qualifications</i>.</b>                                                                                                       |

| <b>LEARNING OUTCOMES</b>                                                                         | <b>ASSESSMENT CRITERIA</b>                                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>The learner will:</b>                                                                         | <b>The learner can:</b>                                                                                                                                                                                                                                                                                                                                              |
| 1. Know the main characteristics of the private security industry.                               | 1.1. Identify the key purposes of the private security industry.<br>1.2. State the functions of the Security Industry Authority (SIA).<br>1.3. Identify standards of behaviour required of a security operative.<br>1.4. Identify different sectors within the private security industry.<br>1.5. Identify the benefits of linking with crime reduction initiatives. |
| 2. Understand legislation as it applies to the individual in carrying out a licensable activity. | 2.1. Identify the differences between civil and criminal Law.<br>2.2. State the main aims of the Private Security Industry Act 2001.<br>2.3. Identify key legislation relating to promoting equality and diversity in the workplace.                                                                                                                                 |
| 3. Understand the importance of safe working practices to comply with legal requirements.        | 3.1. State the importance of health and safety in the work environment.<br>3.2. State the meaning of 'duty of care'.                                                                                                                                                                                                                                                 |

| LEARNING OUTCOMES                                                            | ASSESSMENT CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The learner will:                                                            | The learner can:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                                                              | <p>3.3. Identify the responsibilities of employees, employers and the self-employed under health and safety at work legislation.</p> <p>3.4. Identify methods for safe manual handling.</p> <p>3.5. Recognise 'risks' in relation to health and safety at work.</p> <p>3.6. State how to minimise risk to personal safety and security.</p> <p>3.7. Identify typical workplace hazards.</p> <p>3.8. Identify safety signs and signals.</p> <p>3.9. State reporting procedures for health and safety accidents and incidents.</p> <p>3.10. Identify who to contact in first aid situations.</p>                                                                                |
| <p>4. Understand fire procedures in the workplace.</p>                       | <p>4.1. Identify basic fire safety measures.</p> <p>4.2. Identify the elements that must be present for fire to exist.</p> <p>4.3. Identify classifications of fire.</p> <p>4.4. Identify basic fire fighting equipment.</p> <p>4.5. State the different types of fire extinguishers and their uses.</p> <p>4.6. State the actions to be taken upon discovering a fire.</p> <p>4.7. State the importance of understanding fire control panels.</p> <p>4.8. State the importance of understanding fire evacuation procedures.</p> <p>4.9. Identify the role and responsibilities of a fire marshal.</p>                                                                        |
| <p>5. Understand emergencies and the importance of emergency procedures.</p> | <p>5.1. Identify responses to different types of <b>emergencies</b>.</p> <p>5.2. State how to make emergency calls.</p> <p>5.3. Identify actions to be taken in the event of personal injury.</p> <p>5.4. Identify factors which may indicate <b>individuals</b> could be <b>vulnerable</b> and at risk of harm.</p> <p>5.5. State actions to take when individuals have been identified as vulnerable and at risk of harm.</p> <p>5.6. Identify how to report indicators of child sexual exploitation.</p> <p>5.7. Identify behaviours that could indicate suspicious or terrorist activity.</p> <p>5.8. Identify actions to be taken in the event of a security threat.</p> |

| LEARNING OUTCOMES                                                       | ASSESSMENT CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>The learner will:</b>                                                | <b>The learner can:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                                                         | 5.9. State the importance of a business continuity plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 6. Understand the importance of communication skills and customer care. | 6.1. State the basic elements of communication.<br>6.2. Identify the different types of communication.<br>6.3. State the importance of communication in delivering customer care.<br>6.4. Identify different types of customers and how their needs can vary.<br>6.5. State the principles of customer care.<br>6.6. Identify best practice in relation to telephone communications.<br>6.7. Identify best practice in relation to radio communications.<br>6.8. Recognise the call signs of the NATO phonetic alphabet. |
| <b>Equivalences</b>                                                     | <b>N/A</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |