

Unit Title	Grammar and Punctuation in Practical Use
Ofqual unit reference number (code)	T/505/4012
Organisation Reference	GPPUE3
Unit Level	Entry Level
Unit Sub Level	Entry 3
Unit Credit Value	1
GLH	10
Sector Subject Areas	14.1 Foundations for Learning and Life
Unit Grading Structure	Pass
Availability	Shared
Restricted Organisations	N/A
Assessment Guidance	N/A

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to use writing to communicate.	1.1. Write in complete and coherent sentences including subject/verb agreement. 1.2. Produce neat and legible writing.
2. Be able to use grammar correctly.	2.1. Use accurate grammar that includes correct verb tense and subject-verb agreement.
3. Be able to use punctuation correctly.	3.1. Use the following punctuation marks to divide multiple adjectives or listed items: <ul style="list-style-type: none"> • capital letters • full stops • question marks • exclamation marks • commas.

Equivalences	Grammar and Punctuation in Practical Use – R/503/3393
---------------------	--